

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S ANNUAL MEETING and ELECTION OF DIRECTORS October 10, 2017

Log Lake Campground Pavilion
2847 E Log Lake Rd, Kalkaska MI, 49646

The election of directors was opened at 5:30 p.m. It was closed at 6:30 p.m. 15 people were present, 10 were eligible to vote in the election. Dawn Moses received 9 votes for the one open board position. She was unopposed. 9 votes were cast.

The business meeting was called to order by Chairman Shetler at 7:02 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Terry Bertrand, Vice Chair
Dan Lantis, Secretary/Treasurer
Carol Hart, Director
Dawn Moses, Director
Michael Buchanan, County Commissioner
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: John Roberts, Tony Moses, Sally Shetler, Cameron Penny; guest speaker, Arlene Westhoven

Absent:

Marilyn Shy, Communications and Outreach Coordinator
Jodi Dehate, MAEAP Technician
Jim Pawlowicz, MDARD

Public Comment: none

Compliments: Mr. Shetler to the staff for tolerable weather for an outdoor meeting in October.

Disclosure of Conflict of Interest: none

Approval of Minutes: Motion to approve September 12, 2017 meeting minutes as presented; by Moses, supported by Hart. Passed.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for September, 2017. Motion to authorize payment of bills for October, 2017; by Bertrand, supported by Hart. Passed.

Staff Reports: Staff reports were minimal due to the extended meeting.

Commissioner Update: Commissioners are working on the 2018 budget, including funds to improve the civic center and lighting in county buildings.

Business: The board reviewed a list of county and Federal holidays. Motion to adopt the county holiday schedule with the addition of Columbus day and add the schedule to the policy book. By Bertrand, supported by Lantis. Passed.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 8:06 p.m. by Chairman Shetler.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S ORGANIZATIONAL MEETING November 14, 2017

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chairman Shetler at 6:39 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Dan Lantis, Secretary/Treasurer
Carol Hart, Director
Dawn Moses, Director
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Jim Pawlowicz, MDARD

Also in attendance: Natasha and Autumn Cummins, Christy ____.

Absent:

Terry Bertrand, Vice Chair
Michael Buchanan, County Commissioner
Marilyn Shy, Communications and Outreach Coordinator
Jodi Dehate, MAEAP Technician

Public Comment: none.

Compliments: Ms. Moses to Ms. Hart for attending the MACD conference; Mr. Lantis to Arlene Westhoven for her informative presentation at our Annual Meeting.

Disclosure of Conflict of Interest: none.

Approval of Minutes: Motion to approve October 10, 2017 meeting minutes as presented; by Moses, supported by Hart. Passed.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for October, 2017. Motion to authorize payment of bills for November, 2017; by Hart, supported by Lantis. Passed.

Election of Officers:

Mr. Randolph opened the floor to nominations for Board Chairperson. Ms. Moses nominated Mr. Shetler. Motion to close nominations for Chair by Moses, supported by Hart. Motion to close nominations passed. The sole candidate was elected by voice vote.

Chairman Shetler opened the floor to nominations for Vice Chair. Ms Moses nominated Mr. Lantis. Motion to close nominations by Moses, supported by Hart. Passed. The sole candidate was elected by voice vote.

Chairman Shetler opened the floor to nominations for Secretary/Treasurer. Mr. Lantis nominated Ms. Hart. Motion to close nominations by Moses, supported by Lantis. The sole candidate was elected by voice vote.

Staff Reports:

The board reviewed Ms. Dehate's written report.

Ms. Penny reported on projects to date.

Mr. Randolph informed the board of the marketing committee recommendations to prepare a business plan for the coming 3-5 years and of the donation to the district of a canoe via Norman Fred of Boardman River Clean Sweep.

Commissioner Update: none.

Business: The board scheduled its meeting times and dates for 2018.
Carol Hart informed the board of activities planned by the MACD on behalf of districts.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 8:13 p.m. by Chairman Shetler.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR MEETING December 12, 2017

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chairman Shetler at 6:33 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Carol Hart, Secretary/Treasurer
Dan Lantis, Director
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Jim Pawlowicz, MDARD

Also in attendance: none

Absent:

Terry Bertrand, Vice Chair
Dawn Moses, Director
Michael Buchanan, County Commissioner
Jodi Dehate, MAEAP Technician
Marilyn Shy, Communications and Outreach Coordinator

Public Comment: none

Compliments: Mr. Randolph to Ms. Hart for taking an active role as Secretary/Treasurer.

Disclosure of Conflict of Interest: none.

Approval of Minutes: Motion to approve November 14, 2017 meeting minutes as presented; by Hart, supported by Lantis. Passed.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for November, 2017. Motion to authorize payment of bills for December, 2017; by Bertrand, supported by Lantis. Passed.

Staff Reports:

Ms. Bromelmeier presented a written report. There were no action items.

Ms. Dehate submitted her accomplishments in a written report.

Mr. Pawlowicz informed the board that MAEAP has cost share for producers to remove impediments to MAEAP verification, and there is a grant opportunity through NACD to train technicians for NRCS tasks. He reported that he had just completed the MDARD quarterly review of KCD operations.

Renee Penny updated the board on her activities and contacts with area boards and organizations.

Mr. Randolph updated the board on engaging a consultant for developing a new strategic plan. **Motion** to engage Pamela Evans through the NorthSky Nonprofit Network to facilitate strategic planning, not to exceed \$2,500, to be paid from the office equipment line item; by Hart, supported by Lantis. Passed. Mr. Randolph requested the Conservation Specialist salary be increased by \$1,000 per year in keeping with the advertized range and Ms. Penny's performance to date. **Motion** to increase the Conservation Specialist salary from \$39,000/ yr. to \$40,000 per year, including the attendant increase in health care and retirement stipends, effective the following pay period. By Hart, supported by Lantis. Passed.

Commissioner Update: none.

Business: The following corporate authorization resolution was proposed:

Forest Area Federal Credit Union Authorization Resolution:

Accounts # 104622 and # 70227

RESOLVED, that pursuant to the provisions of our original Share/Share Draft Account Agreement, Forest Area Federal CU shall be notified that the persons whose names and titles appear below have been authorized to transact business on above share/draft account for this Corporation (Association) and this authorization supersedes such authority heretofore granted.

George Shetler, Chairman

Carol Hart, Secretary/Treasurer

Mark Randolph, District manager

FUTHER RESOLVED, that except as herein amended the original Share/Share Draft Account Agreement shall remain in full force and effect.

Motion to adopt the Forest Area Federal Credit Union Authorization Resolution; By Lantis, supported by Hart. Ayes: Lantis, Hart, Shetler. Nays: none. Absent: Bertrand, Moses.

Chairman Shetler declared the resolution adopted.

Motion to authorize the District Manager to sign the engagement letter for an audit of the District's fiscal year 2017 with Dan Smith & Co., CPA, not to exceed \$3,100; by Lantis, supported by Hart. Passed.

Natural River Applications: none.

Correspondence: The board received information on the Michigan Agricultural Mediation Program from John Durling.

Meeting adjourned at 8:09 p.m. by Chairman Shetler.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR MEETING January 9, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Shetler at 5:07 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Carol Hart, Secretary/Treasurer
Michael Buchanan, County Commissioner
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Dawn Moses, Director - arrived at 5:30
Dan Lantis, Vice Chair - arrived at 7:00

Also in attendance: John Roberts, John Jury, Pamela Evans

Absent:

Terry Bertrand,
Jodi Dehate, MAEAP Technician
Jim Pawlowicz, MDARD
Marilyn Shy, Outreach Coordinator

Public Comment: Mr. Jury informed the board of efforts by The Coalition Protecting the Boardman River Brook Trout to inform policy makers of the threat to native brook trout if the Boardman River is opened to non-native salmonids.

Compliments: Mr. Randolph to the Board for attending the earlier-and-longer-than-usual meeting. Ms. Moses to Ms Penny for keeping our social media presence and for getting the pizza dinner.

Business:

The Chairman noted a quorum was not yet present, so the board began a strategic planning exercise with consultant, Pamela Evans, beginning at 5:20 p.m. and concluding at 7:30 p.m.

A quorum having been attained, the business meeting continued at 7:30 p.m.

Disclosure of Conflict of Interest: none

Approval of Minutes, Treasurers Report, and written Staff Reports: Motion to accept the consent agenda items including December, 2017 meeting minutes as amended; by Hart, supported by Lantis. Passed.

Payment of Bills: Motion to authorize payment of bills for January, 2018, with \$400 for MACD from tree sale proceeds; by Hart, supported by Moses. Passed.

Commissioner Update: Mr. Buchanan reported that the commissioners are in the board and committee organizational stage for 2018, and it was likely he would continue as board liaison to the conservation district.

Natural River Applications: none.

Correspondence: MACD letter discussed as part of payment of bills.

Meeting adjourned at 7:56 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S SPECIAL PLANNING MEETING January 23, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Shetler at 5:06 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Carol Hart, Secretary/Treasurer
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Dan Lantis, Vice Chair - arrived at 7:00
Marilyn Shy, Outreach Coordinator

Also in attendance: John Roberts, Pamela Evans

Absent:

Terry Bertrand,
Dawn Moses, Director
James Sweet, County Commissioner
Jodi Dehate, MAEAP Technician
Jim Pawlowicz, MDARD

The sole purpose of the meeting was to continue developing a 3 year strategic plan for the District, facilitated by Pamela Evans.

Meeting adjourned at 7:05 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR MEETING February 13, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Shetler at 5:00 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Carol Hart, Secretary/Treasurer
James Sweet, County Commissioner
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Dawn Moses, Director - arrived at 5:57

Also in attendance: John Roberts, Brandon Harvey, Margaret Learner, Pamela Evans

Absent:

Terry Bertrand,
Dan Lantis, Vice Chair
Jodi Dehate, MAEAP Technician
Jim Pawlowicz, MDARD
Marilyn Shy, Outreach Coordinator

Public Comment: none.

Business:

The Chairman noted a quorum was not yet present, so the board reviewed the latest draft of the strategic plan with consultant, Pamela Evans.

A quorum having been attained, the business meeting continued at 5:57 p.m.

Compliments: Ms. Moses to Ms Penny for excellent work on our social media presence.

Disclosure of Conflict of Interest: none

Approval of Minutes, Treasurers Report, and written Staff Reports: Motion to accept the consent agenda items including January, 9, 2018 meeting minutes and January 23, 2018 special planning meeting minutes; by Hart, supported by Moses. Passed.

Payment of Bills: Motion to authorize payment of bills for February, 2018; by Hart, supported by Moses. Passed.

Commissioner Update: none.

Business: Motion to adopt the final Kalkaska Conservation District 2017 Appropriations Act; by Hart, supported by Moses. Ayes: Hart, Moses, Shetler; Nays: None; Absent: Bertrand, Lantis. Resolution declared adopted by Chairman Shetler.

Motion to accept the draft Kalkaska Conservation District 2018-2020 Strategic Plan as amended, and authorize its release for a 30 day public review period. By Hart, support by Moses. Passed.

Natural River Applications: none.

Correspondence: The board received a notice that employee dishonesty coverage is being reduced from \$200,000 to \$25,000 in coverage. Motion to authorize Mr Shetler to sign the insurance notification form and to request a new quote for higher coverage; by Hart, supported by Moses. Passed.

Public Comment: none.

Meeting adjourned at 7:18 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR MEETING March 13, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Shetler at 6:32 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Dan Lantis, Vice Chair
Dawn Moses, Director
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: Brandon Harvey

Absent:

Carol Hart, Secretary/Treasurer
Terry Bertrand
James Sweet, County Commissioner (conflicting meeting)
Jodi Dehate, MAEAP Technician
Jim Pawlowicz, MDARD
Marilyn Shy, Outreach Coordinator

Public Comment: Mr. Harvey shared that he is still trying to find good maps of area trails.

Compliments: Mr. Lantis to Ms Penny for great seedling catalog layout. Ms. Moses to Ms. Penny for the well organized owl hikes. Ms. Bromelmeier to the board for its strategic planning effort.

Disclosure of Conflict of Interest: none

Approval of Minutes, Treasurers Report, and written Staff Reports: Motion to accept the consent agenda items including February, 13, 2018 meeting and acceptance of the treasurer's report; by Moses, supported by Lantis. Passed.

Staff explained the numerous projects underway.

Payment of Bills: Motion to authorize payment of bills for March, 2018; by Moses, supported by Lantis. Passed.

Commissioner Update: none.

Business: The board will hold a public hearing for the strategic plan at the April meeting.

Natural River Applications: none.

Correspondence: The board received MDARD certification of our 2017 election. No action was taken regarding NACD membership. Mr. Shetler read Terry Bertrand's letter of resignation from the board into the minutes. Motion to accept Bertrand resignation by Lantis, supported by Moses. Passed. Motion to advertise open board position by Moses, supported by Lantis. Passed.

Public Comment: none.

Meeting adjourned at 7:41 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S PUBLIC HEARING AND REGULAR MEETING April 17, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Vice-Chair Lantis at 6:30 p.m.

Attending Directors and Staff:

Dan Lantis, Vice Chair
Carol Hart, Secretary/Treasurer
Dawn Moses, Director
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: Alan Hart, John Roberts, Cameron Penny

Absent:

George Shetler, Chairman
James Sweet, County Commissioner (conflicting meeting)
Jodi Dehate, MAEAP Technician
Jim Pawlowicz, MDARD
Marilyn Shy, Outreach Coordinator

Public Comment: none.

Compliments: Mr. Randolph to Ms Hart and Ms Moses for the extra effort required to achieve a quorum.

Disclosure of Conflict of Interest: none

Public Hearing: Mr Lantis called the public hearing to order at 6:32. The purpose of the public hearing was to receive public input into the District's strategic plan. Those in attendance reviewed the document and proposed several changes for clarity. Mr. lantis closed the public hearing at 6:57.

Motion: To adopt the Kalkaska Conservation Strategic Plan as amended; by Moses, supported by Hart. Ayes: Hart, Moses, Lantis. Nays: none. Absent: Shetler. Mr. Lantis declared the plan adopted.

Approval of Minutes, Treasurers Report, and written Staff Reports: Motion to accept the consent agenda items including March, 13, 2018 meeting and acceptance of the treasurer's report; by Moses, supported by Hart. Passed.

Staff explained the numerous projects underway. Ms Bromelmeier presented a contract for Lloy Jones Conservation Reserve Program mid-contract treatment. Motion to authorize Mr. Lantis to sign the contract on behalf of the District; by Moses, supported by Hart. Passed.

Payment of Bills: Motion to authorize payment of bills for April, 2018; by Hart, supported by Moses. Passed.

Mr. Randolph presented a \$1,175.00 quote from SEEDS to provide a work crew to plant seedlings on a Shell Oil well site restoration project. Ms. Moses disclosed her daughter works for SEEDS. Motion by Hart, supported by Moses, to authorize the manager to contract with the SEEDS group for the well site restoration planting. Passed.

Commissioner Update: none.

Business: Motion to authorize staff and Ms. Hart to register for the MACD Summer Conference and make hotel reservations before rates increase; by Moses, supported by Hart. Passed

Natural River Applications: none.

Correspondence: The board received a copy of the County per diem policy. Our understanding is that the County provides per diem for its members to attend meetings, including ours. The manager read a letter from Art Pelon, president of MACD, thanking Districts for supporting their advocacy efforts.

Public Comment: none.

Meeting adjourned at 8:11 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S PUBLIC HEARING AND REGULAR MEETING May 22, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Vice-Chair Lantis at 6:30 p.m.

Attending Directors and Staff:

Dan Lantis, Vice Chair
Carol Hart, Secretary/Treasurer
Dawn Moses, Director
James Sweet, County Commissioner
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: John Roberts

Absent:

George Shetler, Chairman
Jodi Dehate, MAEAP Technician
Jim Pawlowicz, MDARD
Marilyn Shy, Outreach Coordinator

Public Comment: none.

Compliments: Mr. Lantis to the Farmers' Market for fresh, local produce; Ms Moses to KCD staff for the KART trail tree planting effort; Ms Bromelmeier to Terry Bertrand and Barker Creek Nursery for the donated value and products for the KART tree planting.

Disclosure of Conflict of Interest: none

Approval of Minutes, Treasurers Report, and written Staff Reports: Motion to accept the consent agenda items including April, 17, 2018 meeting minutes by Moses, supported by Hart. Passed; and acceptance of the treasurer's report by Hart, supported by Moses; passed.

Staff gave updates on the numerous projects underway.

Payment of Bills: Motion to authorize payment of bills for May, 2018; by Hart, supported by Moses. Passed.

Commissioner Update: Mr Sweet shared information on the CoA building, Kaliseum, ball fields, and encouraged members to attend the traveling Viet Nam Memorial Wall while in Kalkaska.

Business: Motion to authorize contracting with MANTA for online services for a period of 4 months. By Moses, supported by Hart. Passed.

Mr. Roberts shared his letter of interest to fill the vacant board seat through September. Motion by Hart, supported by Moses to appoint John Roberts to the Kalkaska Conservation District Board. Motion passed.

The board requested bank statements be a regular part of the board financial reports.

Natural River Applications: none.

Correspondence: The board received a copy of the County per diem policy. Our understanding is that the County provides per diem for its members to attend meetings, including ours. The manager read a letter from Art Pelon, president of MACD, thanking Districts for supporting their advocacy efforts.

Public Comment: none.

Meeting adjourned at 8:06 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR MEETING June 12, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Vice-Chair Lantis at 6:32 p.m.

Attending Directors and Staff:

George Shetler, Chairman (arrived 6:34)
Dan Lantis, Vice Chair
Carol Hart, Secretary/Treasurer
John Roberts, Director
James Sweet, County Commissioner
Jim Pawlowicz, MDARD
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance:

Absent:

Dawn Moses, Director
Jodi Dehate, MAEAP Technician
Marilyn Shy, Outreach Coordinator

Public Comment: none.

Compliments: Ms. Hart to Ms. Bromelmeier, Ms. Penny, and Mr. Randolph for waiting after the conference during her MACD meeting so we could all car pool. Mr. Shetler to the board and staff for the love and prayers he has received.

Disclosure of Conflict of Interest: none

Approval of Minutes, Treasurers Report, and written Staff Reports: Motion to accept the consent agenda items including May, 22, 2018 meeting minutes and acceptance of the treasurer's report by Hart, supported by Lantis; passed.

Staff gave updates on the numerous projects underway.

Payment of Bills: Motion to authorize payment of bills for June, 2018; by Hart, supported by Lantis. Passed.

Commissioner Update: Mr Sweet expressed his appreciation for the work we do.

Business: Motion to adopt the State of Michigan 2018 dishonored check policy. By Hart, supported by Lantis; passed.

Natural River Applications: none.

Correspondence: Ms Hart's MACD update was shared with the board during the business portion of the meeting.

Public Comment: none.

Meeting adjourned at 7:43 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR MEETING July 10, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by chairman Shetler at 6:35 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Dan Lantis, Vice Chair
John Roberts, Director
Dawn Moses, Director
James Sweet, County Commissioner
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance:

Absent:

Carol Hart, Secretary/Treasurer
Jim Pawlowicz, MDARD
Jodi Dehate, MAEAP Technician
Marilyn Shy, Outreach Coordinator

Public Comment: none.

Compliments: Mr. Randolph to Renee Penny on her 1st anniversary working for the District for bringing enthusiasm, experience, capability, resourcefulness and great personality to the team.

Disclosure of Conflict of Interest: none

Approval of Minutes, Treasurers Report, and written Staff Reports: Motion to accept the consent agenda items including June, 12, 2018 meeting minutes and acceptance of the treasurer's report by Lantis, supported by Roberts; passed.

Staff gave updates on the numerous projects underway.

Payment of Bills: Motion to authorize payment of bills for July, 2018; by Moses, supported by Roberts. Passed.

Commissioner Update: Mr Sweet updated the board on current County affairs and issues.

Business: The board reviewed and amended the first draft FY 2019 budget.

Natural River Applications: One pending, information not received by the time of the board meeting.

Correspondence: NACD dues request was briefly discussed. The board reviewed a draft survey for MACD members.

Public Comment: none.

Meeting adjourned at 8:33 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR MEETING August 7, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by chairman Shetler at 6:34 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Dan Lantis, Vice Chair
Carol Hart, Secretary/Treasurer
John Roberts, Director
Dawn Moses, Director
James Sweet, County Commissioner
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: none.

Absent:

Jim Pawlowicz, MDARD
Jodi Dehate, MAEAP Technician
Marilyn Shy, Outreach Coordinator

Public Comment: none.

Compliments: Mr. Randolph and Ms. Bromelmeier to Ms. Penny for organizing and executing the first annual Manistee River clean-ups. Ms. Hart to Mr. Randolph and Ms. Penny for their patience conducting the HHW event. Mr. Roberts to the District for our assistance with the Earnest Hemmingway walk on the Boardman River.

Disclosure of Conflict of Interest: none

Approval of Minutes, Treasurers Report, and written Staff Reports: Motion to accept the consent agenda items including July 10, 2018 meeting minutes by Roberts, supported by Hart. Passed. Acceptance of the treasurer's report motion by Moses, supported by Roberts; passed.

Staff gave updates on the numerous projects underway.

Payment of Bills: Motion to authorize payment of bills for August, 2018; by Moses, supported by Roberts. Passed.

Commissioner Update: Mr Sweet updated the board on current County affairs and issues.

Business: The board reviewed and amended the 3rd draft FY 2019 budget. Motion to adopt and publicize the final draft FY2019 budget by Moses, supported by Hart. Passed.

The board participated in the MACD dues survey.

Natural River Applications: none. The board discussed naming an alternate to the Natural Rivers Zoning Review Board.

Correspondence: none.

Public Comment: none.

Meeting adjourned at 8:55 p.m.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S BUDGET HEARING AND REGULAR MEETING September 11, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chairman Shetler at 6:32 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Dan Lantis, Vice Chair
John Roberts, Director
James Sweet, County Commissioner
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: none

Absent:

Carol Hart, Secretary/Treasurer
Dawn Moses, Director
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Jodi Dehate, MAEAP Technician

Public Comment: none

Compliments: Mr Roberts to the District for the donated pollinator poster for the Library. Mr. Randolph to Ms. Penny and the Soil Health Field Day planning team for executing an excellent event.

Disclosure of Conflict of Interest: none

Public Hearing for proposed FY 2019 budget. Called to order at 6:35 by Chairman Shetler. The proposed budget, which incorporated changes made at the August board meeting, was reviewed and discussed. Mr Sweet brought to the Board's attention that millage funding was estimated higher than previously reported. The board amended the draft budget to reflect the change. The Public Hearing was closed at 6:44 p.m.

Motion to adopt the 2019 budget as amended; by Roberts, supported by Lantis. The motion passed with all directors present voting in favor.

Motion to adopt the 2019 Kalkaska Conservation District Appropriations Act as amended; by Lantis, supported by Roberts. Ayes: Lantis, Roberts, Shetler. Nays: none. Absent: Hart and Moses. Chairman Shetler declared the resolution adopted.

Approval of Minutes: Motion to approve August 7, 2018 meeting minutes as corrected; by Roberts, supported by Lantis. Passed.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for August, 2018. Motion to authorize payment of bills for September, 2018, with additions; by Roberts, supported by Lantis. Passed.

Staff Reports:

Mr Pawlowicz informed the board of the upcoming MACD Annual Meeting to be held at Shanty Creek, that he had conducted the 3rd quarter review of District operations, and election protocol.

The board reviewed Ms. Dehate's written report.

Ms. Penny reported on projects to date.

Mr. Randolph reported on projects to date.

Commissioner Update: Mr Sweet informed the board of County efforts and upcoming budgeting meetings.

Business: The board finalized plans for the annual meeting.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 7:32 p.m. by Chairman Shetler.

Minutes Respectfully Submitted,

Mark Randolph, Recorder