

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S ANNUAL MEETING and ELECTION OF DIRECTORS October 9, 2018

Excelsior Township Hall
987 County Rd 571 NE, Kalkaska MI, 49646

The election of directors was opened at 5:30 p.m. It was closed at 6:30 p.m. 12 people were present, 8 were eligible to vote in the election. John Roberts received 8 votes for the one open board position. He was unopposed. 8 votes were cast.

The business meeting was called to order by Chairman Shetler at 7:01 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Carol Hart, Secretary/Treasurer
John Roberts, Director
Dawn Moses, Director
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: David Lawicki, Don Smith, Tony Moses, Cameron Penny, Alan Hart

Absent:

Dan Lantis, Vice Chair
James Sweet, County Commissioner
Marilyn Shy, Communications and Outreach Coordinator
Jodi Dehate, MAEAP Technician
Jim Pawlowicz, MDARD

Public Comment: Mr. Lawicki stated he wishes to help save and maintain the Rugg Pond dam, and has organized a meeting with State and local officials to come up with a plan.

Compliments: Mr. Shetler to the Annual Meeting Committee members (Penny, Moses) for planning and executing a nice meeting.

Disclosure of Conflict of Interest: none

Approval of Minutes and acceptance of Treasurer's Report: Motion to approve September 11, 2018 meeting minutes as presented, and accept Treasurers Report; by Roberts, supported by Hart. Passed.

Payment of Bills: Motion to authorize payment of bills for October, 2018; by Hart, supported by Moses. Passed.

Staff Reports: Staff informed the board of recent and current projects.

Commissioner Update: None; Commissioner Sweet had a conflicting meeting this evening.

Business: Expiration of term: Mr Shetler's term of office was to expire at the end of the meeting. Motion to appoint Mr Shetler to fill his seat until the following election; by Moses, Supported by Hart. Passed.

Forestry assistance from adjacent districts - Missaukee and Wexford CDs are considering how to provide Kalkaska with some FAP forester time. An agreement will be negotiated in coming months.

Engage auditor: The board reviewed a proposal from Dale Stanton, CPA to perform our 2018 audit. Motion by Hart, Support by Moses, to authorize the district manager to engage Dale Stanton, CPA, to perform the audit. Passed

Natural River Applications: none.

Correspondence: none.

Public Comment: Mr. Penny shared his observation that the District staff perform a great amount of work to further the District's mission.

Meeting adjourned at 7:55 p.m. by Chairman Shetler.

After the business meeting, those present viewed the Hugh Hammond Bennett video produced by NRCS.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S ORGANIZATIONAL MEETING November 13, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Vice Chairman Lantis at 6:33 p.m.

Attending Directors and Staff:

Dan Lantis, Vice Chair
Carol Hart, Secretary/Treasurer
John Roberts, Director
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: Larry Czelusta

Absent:

George Shetler, Chairman
Dawn Moses, Director
Pepper Bromelmeier, District Conservationist – USDA/NRCS
James Sweet, County Commissioner
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Jodi Dehate, MAEAP Technician

Public Comment: none

Compliments: Mr. Randolph to Ms. Hart for her extra work and dedication to her role as MACD Region 3 representative, and her support and involvement in our FY2018 audit. Ms Hart to Mr. Randolph for presenting at the MACD conference and volunteering to help other districts with natural resource assessments.

Disclosure of Conflict of Interest: none

Approval of Minutes: Motion to approve October 9, 2018 meeting minutes as presented; by Hart, supported by Roberts. Passed.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for August, 2018. Motion to authorize payment of bills for November, 2018, including increasing MACD dues to \$650; by Roberts, supported by Hart. Passed.

Business:

Mr. Czelusta presented the proposed Memorandum of Understanding between the Wexford Conservation District and the Kalkaska CD for the purpose of expanding FAP forester services to

Kalkaska. Motion by Hart, supported by Roberts, to authorize Mr. Lantis to sign the MoU on behalf of the District. Motion passed.

Election of Officers:

The slate of Shetler, Lantis, and Hart as Chair, Vice Chair, and Secretary/Treasurer was nominated by Mr. Roberts. Motion to close nominations by Hart, seconded by Roberts. Passed.
Slate of Shetler, Lantis and Hart approved by majority vote.

Staff Reports:

Ms. Penny reported on projects to date.

Mr. Randolph reported on projects to date.

Commissioner Update: none.

MACD Update: Ms. Hart reported on issues being discussed by the MACD council.

Business:

Treasurer Hart reviewed the audit report for FY2018.

Motion to authorize check for \$2,500 to Klumpp Flower Shop when pass-through Rotary Club funds are received; by Hart, supported by Roberts. Passed.

Motion to pay \$50 membership fee to the North Country Trail Association; by Hart, supported by Roberts. Passed.

Motion to authorize District manager to sign office lease at rate of \$675/month; by Roberts, supported by hart. Passed.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 8:06 p.m. by Vice Chairman Lantis.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING December 11, 2018

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chairman Shetler at 6:32 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Dan Lantis, Vice Chair
Carol Hart, Secretary/Treasurer
Dawn Moses, Director
John Roberts, Director
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Pepper Bromelmeier, District Conservationist – USDA/NRCS

Also in attendance: none

Absent:

James Sweet, County Commissioner
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Larry Czelusta
Jodi Dehate, MAEAP Technician

Public Comment: none

Compliments: Ms. Bromelmeier to Ms Penny for her help and organization putting together Farmer to Community fund raiser packs; Mr. Roberts to Ms. Penny for her Crawford School presentation, and to the staff for the new, fresh, interesting conservation series topics for the coming spring.

Disclosure of Conflict of Interest: none

Approval of Minutes: Motion to approve November 13, 2018 meeting minutes as corrected; by Roberts, supported by Hart. Passed.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for November, 2018. Motion to authorize payment of bills for December, 2018, by Roberts, supported by Hart. Passed.

Staff Reports:

Mr. Czelusta submitted a written report of his work.

Ms. Dehate submitted a written report of accomplishments through November.

Ms. Penny reported on projects to date.

Mr. Randolph reported on projects to date and upcoming efforts.

Commissioner Update: none.

MACD Update: Ms. Hart reported on issues being discussed by the MACD council. Motion to authorize the manager to write a letter based on the MACD template to our House and Senate representatives; by Hart, supported by Moses. Passed.

Business:

The audit report for FY2018 was provided to board members for their review.

Motion to Adopt the final 2018 Budget and Appropriations Act Resolution as presented; by Hart, supported by Roberts. Ayes: Hart, Lantis, Moses, Roberts, Shetler. Nays: none. Absent: none. Chairman Shetler declared the resolution adopted.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 7:42 p.m. by Chairman Shetler.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING January 8, 2019

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chairman Shetler at 6:30 p.m.

Attending Directors and Staff:

George Shetler, Chairman
Carol Hart, Secretary/Treasurer
Dawn Moses, Director
John Roberts, Director
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Pepper Bromelmeier, District Conservationist – USDA/NRCS
James Sweet, County Commissioner

Also in attendance: none

Absent:

Dan Lantis, Vice Chair
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Larry Czelusta
Jodi Dehate, MAEAP Technician

Public Comment: none

Compliments: Ms. Moses to Mr Shetler for providing local, grass fed, chocolate milk for the meeting; Mr. Sweet to the board for performing our important work.

Disclosure of Conflict of Interest: none

Approval of Minutes: The board reviewed the December 11, 2018 meeting minutes; Chairman declared them approved.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for December, 2018. Motion to authorize payment of bills for January, 2019, by Hart, supported by Moses. Passed.

Staff Reports:

Ms. Bromelmeier reported on current projects.
Mr. Czelusta submitted a written report of his work.
Ms. Dehate submitted a written report of accomplishments through November.
Ms. Penny reported on projects to date.

Mr. Randolph reported on projects to date and upcoming efforts.

Commissioner Update: none.

MACD Update: Ms. Hart reported that no funding was provided for Districts during the lame duck session.

Business:

Motion: To direct the District Manager to write a letter to NRCS in support of Maureen Stine to replace Ms. Bromelmeier; by Roberts, supported by Hart. Passed.

Meeting time changed to third (3rd) Tuesday of each month at 6:30 pm, if Commissioner Liaison can make that day. [Confirmed by commissioner subsequent to meeting]

Natural River Applications: none.

Correspondence: Letter of resignation from Mr. Lantis. **Motion** to accept Mr. Lantis' resignation with thanks and regret; by Hart, supported by Moses. Passed.

Meeting adjourned at 7:30 p.m. by Chairman Shetler.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING February 19, 2019

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Secretary Hart at 6:29 p.m.

Attending Directors and Staff:

Carol Hart, Secretary/Treasurer
Dawn Moses, Director
John Roberts, Director
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Pepper Bromelmeier, District Conservationist – USDA/NRCS
Jim Pawlowicz, MDARD
Leigh Ngirarsaol, County Commissioner

Also in attendance: Christine Levi, Dennis Iott

Absent:

Marilyn Shy, Communications and Outreach Coordinator
Larry Czelusta
Jodi Dehate, MAEAP Technician

Public Comment: none

Compliments: Mr. Randolph to Mr. Czelusta for his work with Kalkaska residents who appreciate his expertise. Mr. Randolph to Ms. Penny for her outstanding work getting the tree sale organized and the new website online and able to process tree orders. Ms. Hart to Ms. Bromelmeier for her decades of service to Kalkaska producers.

Disclosure of Conflict of Interest: none

Approval of Minutes: The board reviewed the January 8, 2019 meeting minutes; Secretary Hart declared them approved.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for January, 2019. Motion to authorize payment of bills for February, 2019, by Roberts, supported by Moses. Passed.

Election of Officers: Slate of Moses, Chair, and Roberts, Vice Chair nominated by Hart. Motion to close nominations by Moses, supported by Roberts. Passed. Single slate of Moses, Chair and Roberts, Vice Chair Passed.

Ms. Moses continued the meeting.

Staff Reports:

Mr. Pawlowicz informed the board that Gary McDowell is the new MDARD Director

Ms. Bromelmeier reported on current projects and thanked the board for its perennial support of her work.

Mr. Czelusta submitted a written report of his work.

Ms. Dehate submitted a written report of accomplishments through January.

Ms. Penny reported on projects to date.

Mr. Randolph gave an overview of upcoming projects.

Commissioner Update: Ms. Ngirarsaol explained that the commissioners are focused on the Kaliseum plans and encouraged the board members to share their opinions with the commissioners; is aware of the need for dredging Rugg Pond.

MACD Update: Ms. Hart reported that she will attend the quarterly meeting in Lansing next month and seeks input from this and other districts for issues to be brought before MACD leadership.

Business:

The board was informed MDARD may not be able to provide mileage reimbursement for Mr. Czelusta's expansion into Kalkaska County.

Motion by Hart, supported by Roberts, to adopt the Forest Area Federal Credit Union Authorization Resolution authorizing Dawn Moses, Carol Hart, and Mark Randolph to sign checks on behalf of the District. Votes in Support: Hart, Moses, Roberts. Votes against: none. Chair Moses declared the resolution adopted.

Motion by Hart, supported by Roberts, to adopt the amended policy manual. Passed

Natural River Applications: none.

Correspondence: The State Envirothon submitted a letter requesting financial support. Action on the request was tabled until the March meeting. The board reviewed and acknowledged NRCS civil rights and equal opportunity policies.

Meeting adjourned at 8:12 p.m. by Moses.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING March 26, 2019

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 6:33 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Carol Hart, Secretary/Treasurer
John Roberts, Director
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Megan Sebright, Soil Conservationist – USDA/NRCS
Leigh Ngirarsaol, County Commissioner

Also in attendance: Seth Phillips

Absent:

Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Larry Czelusta
Jodi Dehate, MAEAP Technician

Public Comment: none

Compliments: Ms. Moses to the board for rescheduling the meeting.

Disclosure of Conflict of Interest: none

Approval of Minutes: The board reviewed the February 19, 2019 meeting minutes; Chair Moses declared them approved.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for February, 2019. Motion to authorize payment of bills for March, 2019, by Hart, supported by Roberts. Passed.

Staff Reports:

Mr. Czelusta submitted a written report of his work.
Ms. Dehate submitted a written report of accomplishments through January.
Ms. Penny reported on projects to date.
Mr. Randolph gave an overview of upcoming projects.
Ms Sebright gave an overview of the new farm bill conservation priorities.

Commissioner Update: Ms. Ngirarsaol deferred to Mr Phillips for an explanation of the status of the point of sale septic inspection portion of the health code.

MACD Update: Ms. Hart reported that she attended the quarterly meeting in Lansing.

Business:

Motion by Roberts, supported by Hart, to send a letter to the County and Health Department in support of retaining the point of sale inspection for septic systems in the health code. Passed.

Motion by Roberts, supported by Hart, to designate Mr Randolph as the District's SAM Entity administrator. Passed

Motion by Roberts, supported by Hart, to help sponsor the State Envirothon competition at the \$250 dollar level. Passed.

Natural River Applications: none.

Correspondence: The Kalkaska High School Drama Club requested a donation. No action taken.

Meeting adjourned at 8:42 p.m. by Moses.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING April 16, 2019

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 6:31 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Carol Hart, Secretary/Treasurer
John Roberts, Director
Renee Penny, Conservation Specialist
Mark Randolph, District Manager
Megan Sebright, Soil Conservationist – USDA/NRCS

Also in attendance: none.

Absent:

Dennis Iott, Director
Leigh Ngirarsaol, County Commissioner
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Larry Czelusta
Jodi Dehate, MAEAP Technician

Public Comment: none.

Compliments: Mr. Randolph to Ms. Penny for creating the new website and online store for the tree sale. Ms. Moses to Mr. Roberts and Ms. Hart for establishing the new financial report format.

Disclosure of Conflict of Interest: none

Approval of Minutes: The board reviewed the March 26, 2019 meeting minutes; Chair Moses declared them approved as corrected.

Treasurer's Report and Payment of Bills: The board accepted the Treasurers Report for March, 2019. Motion to authorize payment of bills for April, 2019, in the amount of \$1,026.01 by Hart, supported by Roberts. Passed.

Staff Reports:

Mr. Czelusta submitted a written report of his work.
Ms. Dehate submitted a written report of accomplishments through March.
Ms. Penny reported on projects past, present and future.
Mr. Randolph summarized additional projects underway.

Ms. Sebright shared NRCS staffing considerations for our region.

Commissioner Update: none.

MACD Update: none.

Business:

No motions were offered

Natural River Applications: none.

Correspondence: NACD requested membership. No action taken.

Meeting adjourned at 7:49 p.m. by Moses.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING May 21, 2019

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 6:30 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Carol Hart, Secretary/Treasurer
Dennis Iott, Director
John Roberts, Director
Leigh Ngirarsaol, County Commissioner
Mark Randolph, District Manager
Larry Czelusta

Also in attendance: Soomin (Han) Czelusta

Not in attendance:

Renee Penny, Conservation Specialist
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Jodi Dehate, MAEAP Technician
Megan Sebright, Soil Conservationist – USDA/NRCS

Public Comment: none.

Compliments: Mr. Randolph to Ms. Hart for her work reviewing financial documents prior to board meetings.

Disclosure of Conflict of Interest: none

Approval of Minutes: The board reviewed the April 16, 2019 meeting minutes; Chair Moses declared them approved as presented.

Treasurer's Report and Payment of Bills: Motion by Hart, supported by Roberts to accept the Treasurers Report for April, 2019. Passed. Motion to authorize payment of bills for May, 2019, in the amount of \$3,507.73 by Roberts, supported by Hart. Passed.

Staff Reports:

Mr. Czelusta explained the changes he has made to his monthly reports, and shared with the board his philosophy that all tax payers have access to his services regardless of marketability of their timber.

Ms. Dehate submitted a written report of accomplishments through April.

Mr. Randolph outlined proposed cost-share programs for forestry practices, and reviewed the management letter from the last audit and reported on systemic changes to improve operations. Ms. Sebright submitted a written report.

Commissioner Update: Ms. Ngirarsaol informed the board that the septic system inspection issue was tabled at the last special meeting and would be addressed again Thursday, May 29, 2019 at 5:30 pm in the commissioners chambers.

MACD Update: Ms Hart presented a proposed resolution for the MACD board to consider. Motion by Roberts, supported by Iott, to sponsor the proposed MACD resolution to equalize voting rights on the MACD State Council. Passed.

Business:

Chair Moses appointed Sam Fahl to fill the vacant seat on the District Board. Motion to confirm appointment by Hart, supported by Iott. Passed.

Natural River Applications: none.

Correspondence: MACD confirmed receipt of our sponsorship of the State Envirothon with thanks.

Meeting adjourned at 7:36 p.m. by Moses.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING June 18, 2019

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 6:35 p.m.

Attending Directors and Staff:

Dawn Moses, Chair
Carol Hart, Secretary/Treasurer
John Roberts, Director
Leigh Ngirarsaol, County Commissioner
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: none

Not in attendance:

Dennis Iott, Director
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Larry Czelusta, FAP Forester
Jodi Dehate, MAEAP Technician
Megan Sebright, Soil Conservationist – USDA/NRCS

Public Comment: none.

Compliments: Ms. Hart to Ms Penny for her help organizing the Region 3 meeting.

Disclosure of Conflict of Interest: none

Approval of Minutes: The board reviewed the May 21, 2019 meeting minutes; Chair Moses declared them approved as presented.

Treasurer's Report and Payment of Bills: Motion by Roberts, supported by Hart to accept the Treasurers Report for May, 2019. Passed. Motion to authorize payment of bills for June, 2019, in the amount of \$1,219.61 by Roberts, supported by Hart. Passed. An additional bill in the amount of \$573.75 was presented via email after the meeting and authorized to be paid with the June bills.

Staff Reports:

Mr. Czelusta submitted a written report of accomplishments through May.
Ms. Dehate submitted a written report of accomplishments through May.
Ms. Penny reported on grants, events, and projects she is working on.
Mr. Randolph updated the board on ongoing District projects.

Ms. Sebright submitted a written report.

Commissioner Update: Ms. Ngirarsaol informed the board that the septic system inspection issue was tabled at the last special meeting and would be addressed again Wednesday, June 19, 2019 at 5:30 pm in the commissioners chambers.

MACD Update: Ms Hart is organizing the Region 3 meeting.

Business:

The Board conducted a training exercise to identify its role and focus.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 7:58 p.m. by Moses.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING July 16, 2019

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 6:33 p.m.

Attending Directors and Staff:

Sam Fahl, Director
Dennis Iott, Director
Dawn Moses, Chair
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: none

Not in attendance:

Director Carol Hart, Secretary/Treasurer
John Roberts, Director
Leigh Ngirarsaol, County Commissioner
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Larry Czelusta, FAP Forester
Jodi Dehate, MAEAP Technician
Megan Sebright, Soil Conservationist – USDA/NRCS

Public Comment: none.

Compliments: Mr. Randolph to Mr. Iott for offering his farm for Soil Health Field Day and as host site for the Michigan State University northern Michigan weather station. Ms. Moses to Mr. Fahl and Mr. Iott for ensuring a quorum for the meeting.

Disclosure of Conflict of Interest: none

Approval of Minutes: The board reviewed the June 18, 2019 meeting minutes; after review, Chair Moses declared them approved as presented.

Treasurer's Report and Payment of Bills: Motion by Iott, supported by Fahl to accept the Treasurers Report for May, 2019 and to authorize payment of bills for July, 2019, in the amount of \$261.51.

Staff Reports:

Mr. Czelusta submitted a written report of accomplishments through June.
Ms. Dehate submitted a written report of accomplishments through June.
Ms. Penny reported on projects she is working on with support of local groups.

Mr. Randolph updated the board on ongoing and upcoming District projects.

Commissioner Update: none.

MACD Update: none.

Business:

The Board reviewed operations and the 2019 budget projections to year end.

Natural River Applications: none.

Correspondence: The board received a member dues request from NACD.

Meeting adjourned at 7:36 p.m. by Moses.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING August 20, 2019

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 6:33 p.m.

Attending Directors and Staff:

Sam Fahl, Director
Dennis Iott, Director
Dawn Moses, Chair Director
Carol Hart, Secretary/Treasurer
John Roberts, Director
Leigh Ngirarsaol, County Commissioner
Renee Penny, Conservation Specialist
Mark Randolph, District Manager

Also in attendance: none

Not in attendance:

Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Larry Czelusta, FAP Forester
Jodi Dehate, MAEAP Technician
Megan Sebright, Soil Conservationist – USDA/NRCS

Public Comment: none.

Compliments: Mr. Iott to Mr. Czelusta for doing a nice job mapping forest resources. Mr. Roberts to Mr. Czelusta for his arboriculture help at the Library. Ms. Moses to the district staff for the attractive tree planting and its maintenance along the KART trail.

Disclosure of Conflict of Interest: none

Approval of Minutes: The board reviewed the July 16, 2019 meeting minutes; after review, Chair Moses declared them approved as presented.

Treasurer's Report and Payment of Bills: Motion by Hart, supported by Roberts to accept the Treasurers Report for July, 2019 and to authorize payment of bills for August, 2019, in the amount of \$15,989.98. Motion passed.

Staff Reports:

Mr. Czelusta submitted a written report of accomplishments through July.
Ms. Dehate submitted a written report of accomplishments through July.

Ms. Penny presented a written report on projects she completed and is working on.
Mr. Randolph presented a written report to the board on ongoing and upcoming District projects.

Commissioner Update: Septic inspection issue likely to be addressed at August 21 board of commissioners meeting.

MACD Update: Region 3 meeting will be held August 22, 2019.

Business:

The Board reviewed the 2nd draft 2019 budget. The board established annual meeting time and location will be 5:30 at the Up North Grill on Tuesday, October 15th.

Natural River Applications: none.

Correspondence: none.

Meeting adjourned at 7:57 p.m. by Moses.

Minutes Respectfully Submitted,

Mark Randolph, Recorder

MINUTES

KALKASKA CONSERVATION DISTRICT BOARD OF DIRECTOR'S REGULAR BUSINESS MEETING September 17, 2019

406 S Cedar St., Suite A, Kalkaska MI, 49646

The meeting was called to order by Chair Moses at 6:38 p.m.

Attending Directors and Staff:

Sam Fahl, Director
Dawn Moses, Chair Director
Carol Hart, Secretary/Treasurer
John Roberts, Director
Leigh Ngirarsaol, County Commissioner
Mark Randolph, District Manager

Also in attendance: none

Not in attendance:

Dennis Iott, Director
Renee Penny, Conservation Specialist
Jim Pawlowicz, MDARD
Marilyn Shy, Communications and Outreach Coordinator
Larry Czelusta, FAP Forester
Jodi Dehate, MAEAP Technician
Megan Sebright, Soil Conservationist – USDA/NRCS

Public Comment: none.

Compliments: Mr. Randolph to Ms. Penny for her valuable organizational skills. Ms. Moses and Mr. Roberts to Ms. Hart for her dedicated work for the District and MACD.

Disclosure of Conflict of Interest: none

Public Hearing: Chair Moses called the public hearing for the FY 2020 budget to order at 6:41 p.m. The board discussed the proposed final draft budget.
Chair Moses closed the public hearing at 6:48 p.m.

Motion to adopt the proposed final draft budget; by Hart, supported by Roberts. Passed.
Motion to adopt the FY 2020 Kalkaska Conservation District Appropriations Act; by Roberts, supported by Hart. Chair Moses conducted a roll call vote. Ayes: Fahl, Hart, Moses, Roberts. Nays: none. Absent: Iott. Chair Moses declared the resolution adopted.

Approval of Minutes: The board reviewed the August 20, 2019 meeting minutes; after review, Chair Moses declared them approved as presented.

Treasurer's Report and Payment of Bills: Motion by Hart, supported by Fahl to accept the Treasurers Report for August, 2019 and to authorize payment of bills for September, 2019, in the amount of \$4,269.74. Motion passed.

Staff Reports:

Mr. Czelusta submitted a written report of accomplishments through August.

Ms. Dehate submitted a written report of accomplishments through August.

Ms. Penny presented a written report on projects she completed and is working on.

Mr. Randolph presented a written report to the board on ongoing and upcoming District projects.

Commissioner Update: Septic inspection issue not presently on agenda for the board of commissioners meeting. The County board will call up the Rugg Pond Steering Committee when the District has a clear understanding of the amount of sediment to be removed for the best ecological value to the pond.

MACD Update: Ms. Hart reported on the Region 3 meeting; she will attend the directors training in Gaylord September 18, and the MACD council meeting the 19th and 20th.

Business:

Annual meeting will be held 5:30 at the Up North Grill on Tuesday, October 15th.

Board members were encouraged to attend the MACD Fall Conference October 28, 29, and 30th at Shanty Creek.

Natural River Applications: none.

Correspondence: Mr. Randolph shared information on forming a Women's Learning Circle.

Meeting adjourned at 7:37 p.m. by the Chair.

Minutes Respectfully Submitted,

Mark Randolph, Recorder